The Norman Knight Nursing Center
for Clinical & Professional Development

ONCC FreeTake Directions

Background

FreeTake is available to **all** Registered Nurses throughout the MGH who are deemed eligible for reimbursement. *FreeTake* also allows for one retest within a 12-month period if certification is not achieved on the first attempt. Per the Professional and Specialty Certification/Recertification Examination policy, *FreeTake* may only be used for certification exams that are ___not___ required for licensure.

Eligibility for *FreeTake*

- The first step is to sit with your Nursing Director (or designee) to discuss the appropriate certification exam for your area of practice or career goals.

- Once you have chosen the certification that best suits your specialty, review information on the ONCC website pertaining to that certification exam using the following link: https://www.oncc.org/certifications

- The ONCC has specific criteria for each specialty certification that determines when someone is eligible to sit for the exam. This information is readily available on the website: https://www.oncc.org/certifications

- The MGH Nursing Professional and Specialty Certification Recertification Examinations policy also details specific eligibility criteria. The *FreeTake* program will follow the same criteria. Please review the policy by clicking on the following link: https://hospitalpolicies.ellucid.com/documents/view/1916

- Once it is determined that the above has been met & the nurse is ready to register for the exam, the nurse along with the Nursing Director/CNS/NPS (or designee) will reach out to Tricia Crispi PhD(c), RN-BC at pcrispi@partners.org to obtain an INDIVIDUAL CODE that is used to register for the certification exam. You will need this CODE to complete registration.
- Upon receipt of the "authorization to test", the nurse will have 90 days to sit for the exam.

How to Redeem a Discount Code

- Apply online at oncc.org
- Enter the FreeTake Discount code (obtained from Tricia Crispi as directed above) in the Promo Code box during checkout. The code can only be used for the test application fee; it cannot be

used for ONCC Practice Tests or other purchases. If the code entered is valid, it will create a $0 balance in the shopping cart.

- The code is only valid for initial certification. Those applying for recertification will need to pay out of pocket and submit for reimbursement.
  https://hospitalpolicies.ellucid.com/documents/view/1916

Please Note Carefully

- Eligible staff will not have to pay for the initial ONCC exam up front and/or out of pocket.
- Pertains to all eligible MGH nurses (inpatient and ambulatory care areas).
- MGH provides payment/reimbursement of **one active** certification. If MGH has reimbursed for a previous professional nursing certification and that certification remains active, the nurse may not be eligible to participate in *FreeTake.*
- An individual code is provided to each nurse and may only be used once by that nurse.
- *FreeTake* allows for the opportunity to retake the exam within 12 months if the nurse doesn't pass on the initial attempt.
- **Retake codes** may be obtained through Tricia Crispi PhD(c), RN-BC when the nurse is ready to retake the exam.

For questions, please contact Tricia Crispi PhD(c), RN-BC at pcrispi@partners.org