



EED Regulatory Readiness Checklist (Inpatient Units)
Environment of Care (EOC)

Criteria	Met	Not Met	Comments
<p>Fire safety:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Hallways, stairwells and exits are clear of obstruction. All items are located on one side of hallway <input type="checkbox"/> Locate medical gas shutoff valves, fire extinguishers and alarm pull stations; ensure they are not blocked 			
<p>Equipment:</p> <ul style="list-style-type: none"> <input type="checkbox"/> No unauthorized kits <input type="checkbox"/> O2 tanks secured in holders and in designated locations (limit: 12 full canisters) <input type="checkbox"/> Small clean equipment stored in hallway is covered with a clear bag <input type="checkbox"/> Code cart locked, clean, accessible and log checked daily (only current month's log is present on cart) <input type="checkbox"/> Defibrillator plugged into red power outlet <input type="checkbox"/> Unopened electrode package available on defibrillator <input type="checkbox"/> Glucometer clean, no visible soil <input type="checkbox"/> Glucometer control solutions dated upon opening, and are within 90 days of opening 			
<p>Staff Food and Drink:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Food limited to staff lounges, conference rooms, private offices <input type="checkbox"/> Covered drinks in nursing station are limited to low surfaces; no drinks on high surfaces or where drinks can be contaminated or spilled <input type="checkbox"/> No drinks near patient's rooms e.g., chart racks, WOW's, shelves between patient rooms 			
<p>Nourishment Refrigerator:</p> <ul style="list-style-type: none"> <input type="checkbox"/> No staff food in patient food refrigerators <input type="checkbox"/> Patient food labeled with name and date and not older than 3 days <input type="checkbox"/> Refrigerator temp checked every day and logged <input type="checkbox"/> Remedial actions documented for all out of range refrigerator temps 			
<p>Medications and tube stations:</p> <ul style="list-style-type: none"> <input type="checkbox"/> No medications, IV Solutions, or syringes left unsecured and unattended <input type="checkbox"/> Medications requiring refrigeration are promptly put away 			
<p>Med room/Omnicell area:</p> <ul style="list-style-type: none"> <input type="checkbox"/> All medications are put away <input type="checkbox"/> Dedicated area identified for medication preparation; splash guard in place if area is near a sink <input type="checkbox"/> No expired vials in use <input type="checkbox"/> Tuberculin and Insulin are the only multi-dose vials approved for multiple patient use <input type="checkbox"/> Pharmacy places expiration date label on Tuberculin and Insulin vials when issued; Expiration is 28 days after issue by Pharmacy <input type="checkbox"/> Different types of insulin are stored separately in Omnicell 			



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<input type="checkbox"/> Pill cutters are individual, labeled and stored in patient specific bin			
Patient Information <input type="checkbox"/> Documents/records with patient information stored/disposed of correctly to protect privacy			
Patients Rooms <input type="checkbox"/> No overfilled sharps containers (replace when ¾ full) <input type="checkbox"/> Nothing on window sills <input type="checkbox"/> No syringes/meds left unattended <input type="checkbox"/> No open sterile saline or sterile water in room; These are single use items			
Criteria	Met	Not Met	Comments
Linen <input type="checkbox"/> Clean linen carts, if not stored in clean linen/utility room are covered <input type="checkbox"/> No items (e.g., pillows) stored on top of linen cart <input type="checkbox"/> No bags of clean linen/precaution gowns on floor <input type="checkbox"/> Soiled linen containers are not overfilled			
Dirty utility room <input type="checkbox"/> Doors closed <i>all the time</i> <input type="checkbox"/> No clean items stored in dirty utility room <input type="checkbox"/> No IV fluids hanging in dirty utility room <input type="checkbox"/> No storage of cleaning equipment and supplies <input type="checkbox"/> No storage of patient personal belongings <input type="checkbox"/> No storage of used vases (infection control) <input type="checkbox"/> Counters are soil/clutter free <input type="checkbox"/> Dedicated area identified for POC testing <input type="checkbox"/> Hemocult logs complete; lot numbers on developer and card match lot numbers in log <input type="checkbox"/> Urine dipsticks QC'd and dated when opened; logs complete <input type="checkbox"/> Floors are clutter free, allowing access to sink, hopper, and door <input type="checkbox"/> Red biohazard containers are covered			
Clean utility room <input type="checkbox"/> Doors are locked <i>all the time</i> (authorized personnel only) <input type="checkbox"/> No dirty items <input type="checkbox"/> No storage of patient personal belongings <input type="checkbox"/> No boxes or bags stored on the floor <input type="checkbox"/> No supplies on the floor <input type="checkbox"/> No storage of cardboard shipping boxes <input type="checkbox"/> No loose items under supply carts <input type="checkbox"/> All storage 18 inches from sprinkler heads (storage against wall is exempt)			