



EED Regulatory Readiness Checklist (Inpatient Units)
Specimen collection/Point of Care Testing (POCT)

Criteria	Met	Not Met	Comments
<p>Specimen Collection</p> <ul style="list-style-type: none"> <input type="checkbox"/> Staff should be able to easily locate lab-related policies and procedures <input type="checkbox"/> MGH training and demonstrated competency are up-to-date <input type="checkbox"/> Specimens are collected using appropriate procedures and precautions <input type="checkbox"/> Provider order for test is present <input type="checkbox"/> Pt identified using two patient identifiers <input type="checkbox"/> Specimens are labeled in the presence of the patient <input type="checkbox"/> Specimens are labeled with accurate date and time of collection <input type="checkbox"/> Staff can describe the labeling process when a patient is on precautions 			
<p>Point of Care Testing (POCT)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Documentation is present that staff has completed the training module in HealthStream, passed the required quiz and successfully performed a quality control test annually 			
<p>Fecal Occult</p> <ul style="list-style-type: none"> <input type="checkbox"/> QC is performed and documented on log for each test <input type="checkbox"/> Slides and developer are within expiration date and stored per mfr recommendations <input type="checkbox"/> Results are documented in patient record. Documentation that Provider was notified of abnormal results is present 			
<p>Glucometry</p> <ul style="list-style-type: none"> <input type="checkbox"/> Glucometers and cases are cleaned and disinfected after each use (<i>Sani-wipe</i> or <i>Dispatch</i> bleach wipes for contact plus patients) <input type="checkbox"/> Test strip vials are dated and initialed upon opening and expire at <u>6 months</u> <input type="checkbox"/> Control vials are dated and initialed upon opening and expire at <u>3 months</u> <input type="checkbox"/> Staff scan patient's wristband when performing test and verify 2 patient identifiers <input type="checkbox"/> Staff can describe procedure for critical results (>400 or <50) 			
<p>Urine Dipsticks (only EI 17,18, L 6, 7, 8, 9, 10)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Test strips are dated and initialed upon opening <input type="checkbox"/> Test strips shall have QC performed and documented in the QC log every <u>30 days</u> <input type="checkbox"/> Test strips shall have QC performed and documented in the QC log whenever integrity is in question (e.g., found with lid off) 			
<p>POCT Environment of Care</p> <ul style="list-style-type: none"> <input type="checkbox"/> Docking stations and dirty utility rooms are clean and free of clutter <input type="checkbox"/> Retain ONLY 3 months of <u>completed</u> QC tracking logs <input type="checkbox"/> Limit the # of POCT testing equipment and controls opened at one time <input type="checkbox"/> Patient rooms are free of POCT testing products and equipment 			